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# NASA Procedural Requirements

COMPLIANCE IS MANDATORY

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## Subject: NASA General Safety Program Requirements

Responsible Office: Office of Safety and Mission Assurance

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## Appendix G. Aviation Safety Panel

### 1. PURPOSE

1.1 This charter establishes the Aviation Safety Panel and sets forth its functions, membership, meetings, and duration.

1.2 The Aviation Safety Panel (hereafter referred to as the "Panel") is established to aid the Chief, Safety and Mission Assurance, in fulfilling oversight responsibilities for aviation safety.

### 2. APPLICABILITY/SCOPE

This charter applies to NASA Headquarters and all NASA Centers, including Component Facilities.

### 3. AUTHORITY

42 U.S.C. 247(c)(1), Section 203(c)(1) of The National Aeronautics and Space Act of 1958, as amended.

### 4. FUNCTIONS

4.1 The Panel will promote NASA aviation safety and advise and assist the Chief, Safety and Mission Assurance, in the oversight of operational aviation safety programs. It will deal with Agency-wide concerns affecting safety of aviation operations or those that cannot be resolved at a Center level.

4.2 The Panel will assist the Chief, Safety and Mission Assurance, in the development of guidelines and criteria to use in the evaluation of aviation safety.

### 5. MEMBERSHIP

5.1 The membership of the Panel includes the following:

a. Chief, Safety and Mission Assurance, Chair, Office of Safety and Mission Assurance.

b. NASA Headquarters Aviation Safety Assurance Manager, Office of Safety and Mission Assurance.

c. Aviation Safety Officer from each NASA Center (Aviation Safety Officer subpanel of the Intercenter Aircraft Operations Panel).

d. An Executive Secretary, appointed by the Chair, who will publish meeting minutes and retain all Panel records, files, and reports.

### 6. MEETINGS

The Panel will meet via telecon bimonthly or at the call of the Chair.

### 7. DURATION

The Panel will remain in existence until abolished by the Chief, Safety and Mission Assurance.

## 8. RECORDS

The Executive Secretary is responsible for the maintenance of this charter and all other records associated with the Panel.

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